

**Regulations Governing the Licensure of School Personnel**  
**8 VAC 20-21-580**

8VAC20-21-580. Administration and supervision preK-12.

- A. An individual may become eligible for an endorsement in administration and supervision preK-12 by completing the requirements in one of the options described in this section. On and after July 1, 2005, individuals seeking initial licensure as a principal or assistant principal must pass the School Leaders Licensure Assessment.
- B. Virginia's approved program. The candidate must have:
1. A master's degree from an accredited college or university.
  2. Completed three years of successful, full-time experience as a classroom teacher in an accredited nonpublic or public school.
  3. Completed an approved administration and supervision program in Virginia which shall ensure that the candidate has demonstrated the following competencies:
    - a. Knowledge and understanding of student growth and development, including:
      - (1) Applied learning and motivational theories;
      - (2) Curriculum design, implementation, evaluation and refinement;

- (3) Principles of effective instruction, measurement, evaluation and assessment strategies;
  - (4) Diversity and its meaning for educational programs; and
  - (5) The role of technology in promoting student learning.
- b. Knowledge and understanding of systems and organizations, including:
- (1) Systems theory and the change process of systems, organizations and individuals;
  - (2) The principles of developing and implementing strategic plans;
  - (3) Information sources and processing, including data collection and data analysis strategies;
  - (4) Learning goals in a pluralistic society; and
  - (5) Effective communication, including consensus building and negotiation skills.
- c. Knowledge and understanding of theories, models, and principles of organizational development, including:
- (1) Operational procedures at the school and division/district level;
  - (2) Principles and issues of school safety and security;
  - (3) Human resources management and development, including adult learning and professional development models;
  - (4) Principles and issues related to fiscal operations of school management;
  - (5) Principles and issues related to school facilities and use of space;

- (6) Legal issues impacting school operations and management;  
and
  - (6) Technologies that support management functions.
  
- d. Knowledge and understanding of the conditions and dynamics of the diverse school community, including:
  - (1) Emerging issues and trends that impact the school community;
  - (2) Community resources and partnerships of school, family, business, government and higher education institutions; and
  - (3) Community relations and marketing strategies and processes.
  
- e. Knowledge and understanding of the purpose of education and its role in a modern society, including:
  - (1) The philosophy and history of education;
  - (2) Various ethical frameworks and professional ethics;
  - (3) The value of the diverse school community; and
  - (4) The role of leadership in modern society.
  
- f. Knowledge and understanding of principles of representative governance that undergird the system of American schools, including:
  - (1) The role of public education in developing and renewing a democratic society and an economically productive nation;
  - (2) The law as related to education and schooling;
  - (3) The political, social, cultural and economic systems and processes that impact schools;

- (4) Models and strategies of change and conflict resolution as applied to the larger political, social, cultural and economic contexts of schooling;
    - (5) Global issues and forces affecting teaching and learning; and
    - (6) The importance of diversity and equity in a democratic society.
  4. Completed a beginning administration and supervision assessment when prescribed by the Board of Education reflecting the knowledge and understanding of the stated competencies or completed a full-time internship as a school principal. One year of successful, full-time experience as an assistant principal or principal in an accredited public or nonpublic school may be accepted instead of the internship.
- C. Out-of-state approved program in administration and supervision. The candidate must have:
1. A master's degree from an accredited college or university;
  2. Completed three years of successful, full-time experience as a classroom teacher in an accredited nonpublic or public school;
  3. Completed an out-of-state approved program in administration and supervision; and
  4. Completed a beginning administration and supervision assessment when prescribed by the Board of Education reflecting the knowledge and understanding of the stated competencies or completed a full-time internship as a school principal. One year of successful, full-time experience as an assistant principal or principal in an accredited public or nonpublic school may be accepted instead of the internship.

- D. Out-of-state administration and supervision license. The candidate must:
1. Hold a master's degree from an accredited college or university;
  2. Hold a current, valid out-of-state license (full credential with endorsements in administration and supervision); and
  3. Have completed a beginning administration and supervision assessment when prescribed by the Board of Education reflecting the knowledge and understanding of the stated competencies or completed a full-time internship as a school principal. One year of successful, full-time experience as an assistant principal or principal in an accredited public or nonpublic school may be accepted instead of the internship.

Statutory Authority

[§22.1-298](#) of the Code of Virginia.